



St Joseph Hessen Cassel
(260) 639-3580

"Learning for Life, Living the Faith"
FACTS Tuition Management

WELCOME to 2021-2022 at St. Joseph Catholic School!

FACTS Tuition Management will be used this upcoming 2021-2022 school year for ALL tuition invoicing. ALL FAMILIES MUST SIGN UP ON FACTS TUITION MANAGEMENT.

1. If you are currently paying on FACTS, do nothing. FACTS will re-enroll you, your agreement will stay the exact same as the way you initially set it up.
2. If you do not have a FACTS agreement we are asking all families to sign up and create an account.
3. If you receive any assistance and when all credits are applied you will receive an emailed invoice to show all your charges and credits. If there is a ZERO balance there is NO charge to you.
4. If you choose the payment plan to make semi annual payments you will be charged a \$10 fee, this fee is paid to FACTS.
5. If you choose a monthly plan, there is a \$41.00 fee that is paid directly to FACTS.
6. All students in each family will be listed under that family name.
7. Your agreement will stay as PENDING until most or all of the credits (such as Indiana Choice, Tuition Assistance, SCRIP credits and such) have been applied.

Some benefits of setting our families up on FACTS TUITION.

1. Families will receive a breakdown of all charges for the school year.
2. Families will be emailed when a credit or payment is applied.
3. When families need a list of payments for tax purposes, all they will need to do is log on to their account and print the payment page.
4. When you have a question if a payment has been applied, or a scholarship or award has been received, the information is at your fingertips.
5. If you need any payment arrangements, it is as easy as a phone call or email.

Payment plan arrangements can be made with Mrs. Price in the school office.
Please email any special arrangements to lprice@stjoehc.org .

NOTE: Award decisions are made by the institution providing the financial aid, not FACTS.

To Create your account please go to <https://online.factsmgt.com/signin/3Y2ZZ>



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Facts Tuition Management will be used this upcoming 2021-2022 school year for ALL tuition invoicing. Families can choose to pay with a credit card, debit card, or bank account. Families will list this information when creating their online account.

Families can choose to be invoiced also, if you would rather be invoiced please email Mrs. Price at Lprice@stjoehc.org.

When you have completed setting up your FACTS tuition management account your account will be listed as pending. No drafts will start till your account is Final. Mrs. Price will input all tuition, fees, credits or past due balances into your pending account.

After all aid is awarded, such as Financial Aid, Indiana Choice, SGO or other assistance, you will receive an email that will show all transactions for your final billing for the current school year.

This is when your account will be Finalized and your payment arrangement will be set. Our goal is to have families paid in full by June 30, 2022. Payment plan arrangements can be made with Mrs. Price in the school office. Please email any special arrangements to Lprice@stjoehc.org

Note: Award decisions will be made by the institution providing the financial aid, not FACTS.